



HEART OF OHIO
FAMILY HEALTH

SUBJECT: Sliding Fee Discount Scale Policy

POLICY NUMBER: 210.01

**MANUAL: Heart of Ohio Family Health
Centers Policies and Procedures Manual**

Policy

DEPT/OPS AREA: Finance and Accounting	POLICY NAME: SLIDING FEE SCALE POLICY	POLICY NUMBER: 210.01
EFFECTIVE (ORIGINAL) DATE: July 12, 2018		REVISED DATE(S):
MOST RECENT APPROVAL DATE(S):	DATE(S) REVIEWED:	REVIEWED/APPROVED BY:

APPLIES TO: FINANCE, BILLING, OPERATIONS EMPLOYEES, CLINICAL STAFF

POLICY STATEMENT:

Heart of Ohio Family Health Centers (HOFHC) in accordance with HRSA guidelines will establish, universally apply and implement a sliding fee discount program with a schedule of discounts that are applied to the fee schedule and adjust fees based on the patient's ability to pay. HOFHC will set a nominal fee for the Sliding Fee Discount Scale. The sliding Fee Scale allows HOFHC to provide affordable health care to patients and to remove barriers to health care for underserved patients. HOFHC's will establish the necessary, supporting procedures for determining sliding fee eligibility and sliding fee discounts. The sliding fee discount is offered for medical services, labs and in-scope services. The Sliding Fee Discount Scale is derived from the Federal Poverty Level Guidelines and updated annually.

RESPONSIBILITY:

Finance/Billing

DOCUMENTATION/MONITORING:

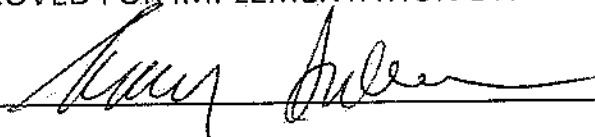
This Policy and Associated Procedures will be reviewed and or updated at least every 2 years within the scope of duties of the Finance Committee

RELATED POLICIES AND/OR PROCEDURES:

Sliding Fee Discount Program Procedure
Billing and Collection Procedure

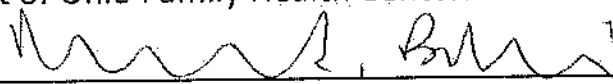
ORIGINAL DATE: 07/12/2018

APPROVED FOR IMPLEMENTATION BY:



Date 7-19-18

Heart of Ohio Family Health Centers Board of Directors



Date 7-19-18

Chief Executive Officer, Heart of Ohio Family Health Centers